

Dear *****

Thank you for agreeing to participate in the assessment of applications for Flexible Funding 2009-11.

In preparation for our meeting on *****, the relevant applications and business plans are now available to view/download from a secure section of our website, separated into folders by applicant name. In addition, there is a folder named *Information and Guidance* which contains guidance notes on your role in the process, along with a template for you to complete while assessing each application. Please ensure that you read and understand the guidance notes before reading the applications.

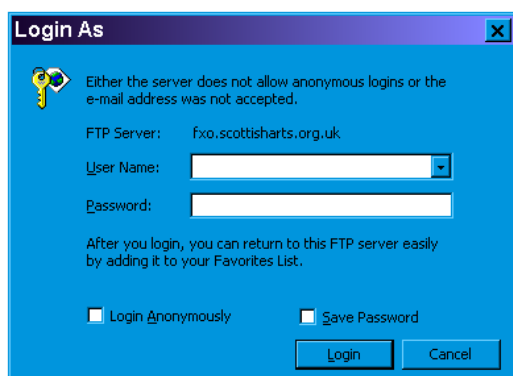
To access the applications in the relevant area of this website, please click on either of the links below. (Alternatively, you can either type or copy and paste the link address into your browser.)

<ftp://fxo.scottisharts.org.uk>

or

<ftp://212.20.246.228>

You will need also a username and password to complete the *Login As* dialogue box.



Your username is: *****

For security reasons, the password will be sent to you shortly in a separate e-mail

You are reminded that all material within this website is confidential and should not be shown to anyone else or discussed with anyone other than Scottish Arts Council officers, and Specialist Advisors who are also participating in this process.

While the information here is limited to applications, business plans and associated documents, applicants have also submitted a range of other supporting material which will be available or you to see at the meeting.

I look forward to seeing you on *****, but if you have any queries or problems with the material, please do not hesitate to contact either myself or Joan Macdonald, Head of Grants on joan.macdonald@scottisharts.org.uk